



## PTSA Minutes

9/13/16 convened 6:12pm

**PRESIDENT'S REPORT:** Welcome. History of PTSA. Defines goals as "Community, Communication, and Transparency."

**PRINCIPAL'S REPORT:** Greets everyone & introduces counselors. Thanks PTSA for improvements, (benches, lectern). District says school must now lend gowns for graduation (students may keep caps), and provide locks for lockers. "Donations" are permitted, & district letter is being prepared. Parent notes this is a norm for non profits.

**STUDENT REPRESENTATIVES' REPORT:** J-Graduation at Herbst 5/25/17. Winter Ball, 12/03/16 at Marriott. Disney Grad trip planned. Popcorn fundraiser is ongoing. M. -Introduces self as ASB Pres., Blue and White Service Club Leader. 1st School Wide Assembly was successful. . Parent attempts to ask a question to student reps about student sit in/occupation of staff meeting last May, but because this is not on agenda, is asked to wait til section of agenda marked "Open Discussion." Parliamentarian, "Requests for items be added to agenda by members only with at least 10 days notice."

**TREASURER'S REPORT:** Proposed budget for 2016/17 distributed. Explains fundraising (International Dinner creates majority of revenue) and expenditures. Proposed is within budget. \$13,000 (approx.) is budget for year. We need to stay within it to pass healthy book for next year. Parent asks, "What is the process to add items to expenditures in budget?" Treasurer explains, "Must be for good of entire student community. Graduation fits this description. President, "Committees can convene to discuss new expenditures, and bring to PTSA as a proposal." Parliamentarian, "Proposal for new line in budget only from members, with 30 days notice." Per healthy schools initiative, bake sales can only include healthy food. Sweets a few times a year, at discretion of principal. Motion to accept budget, Approved & Carried unanimously

**CHECKS:** #532 Sara Ritchey \$250 "Staff Back to School Lunch"; #533 Sara Ritchey \$75.65 "Bulk Mail"; #534 Teresa Moeller \$222.72 "Printing"; #535 \$20 Dept. of Justice "Annual Raffle Application Permit"; #536 Jen Grant \$23.64 "Staff Back to Sch. Lunch" MOTION to approve , Approved & Carried unanimously.

**President chairs mtg:** . Audit for 2nd 1/2 of last year will be submitted at next meeting. MOTION to approve appointment of parent Edgar Estonino as "Auditor", Approved & Carried unanimously . Need to train treasurer for next year.

. MOTION to approve Susie Sloan as both "Fundraising" & "Membership Chair", Approved & Carried unanimously.

. Fundraising Chair (In advance of agenda item "Open Discussion"), Online donation being researched. Domain "Wallenberg PTSA. Org" would cost \$92 /10 years. Will report to exec. board by 9/29. Mentions value of "Escrip". Mentions a community picnic for October. Anyone interested in restaurant fundraiser contact Teresa Moeller.

. MOTION to approve "PTSA Calendar", Approved and Carried unanimously. Can be updated, all PTSA activities must be listed for insurance. VP NOMINATION:. Nomination of Sal Tandoc to VP, approved by exec. board. MOTION to ratify, Approved & Carried unanimously . MOTION to retain Albert Lee-Treasurer as check signer, to add Jeff Morse-President as check signer, and to add Salvador Tandoc-Executive Vice President as check signer. to remove Sara Ritchey-out-going President, and to remove Jane Beck-out-going Executive VP as check signers, "Approved and Carried unanimously".

MINUTES: from 5/10/16, (out going secretary, Helen Duste). With changes; check #519 \$51.27 should be \$115.52. Check #523 to "School Specialist" should be "School Speciality". MOTION to adopt with changes, Approved & Carried unanimously.

OPEN DISCUSSION: . A parent again attempts to ask question to student representatives about follow up of student sit in/occupation of staff meeting, and is again told that it can be asked later in the meeting.

SPEAKERS: Mr K. Chan, Dean. Ms M. Kiss, Counselor students A -Lee, and "AVID". Ms Gotuaco, counselor students Lei - Z. . Mr Chan, Dean. Role, Discipline, restorative practices, suspensions, events "On Track to Graduate" and "Cash for College", assistance with college applications, recommendation of taking extra classes through CCSF. Counselors, "Supporting success, trying new strategies, arranging mentors, liaising between teachers and students, supporting self advocacy. Hosting SAP & SST meetings. Monitoring 4 year plans/on track to graduate. Prioritizing grade restoration. Directing students to after school programme. (Director, Tammy Visser) Assistance with college apps, personal statements, recommendations, FAFSA aid applications. Working with Mr Arman of UASPIRE. Sign up for SAT and ACT testing. Arranging "in class" presentation from Community College. Helping with Schoolloop and fliers. Providing social/emotional support. Providing connection to school Wellness & community based mentoring. "Check-ins", mediations, job resources for summer, volunteering opportunities. Can be reached by email, or Schoolloop email. A parent again attempts to ask student representatives about student sit it/occupation of staff meeting follow up, and is told that the question must now be asked after the meeting.

MEETING ADJOURNED 7:35. (notes by Sara Ritchey-Historian, stand in for Stephanie Holmes-Secretary.) Approved 10/1/16